

SEELEY LAKE WATER DISTRICT
MONTHLY BOARD MEETING
December 30, 2021

Attendance:

Charlie Hahn	President	PRESENT
Todd Johnson	Vice President	ABSENT
Kris Martin	Director	PRESENT
Chris Lorentz	Director	PRESENT*
Freda Rathbun	Director	ABSENT
Vincent Chappell	General Manager	PRESENT
Felicity Derry	Office Manager	PRESENT
Tammy Lewis	Operator	PRESENT

***Via Telephone**

OPENING:

Lorentz & Martin moved to open the meeting at 5:31pm. The meeting was held at the Water District Plant, Seeley Lake, MT.

PUBLIC COMMENTS:

MINUTES:

November 30, 2021

Martin moved to approve the November 30, 2021 minutes of the Regular Board Meeting as presented. Lorentz seconded the motion, which was then passed.

FINANCIAL REPORTS:

November 2021

Chappell noted that Johnson had reviewed the financials this morning. The Water Sales income for the month was approximately \$20,272 and was on track to exceed the annual budget. Total income for November was approximately \$21,700. The Operating expenses were low, with the exception of Office Supplies, which were elevated due to the purchase of a backup UPS. For the month, expenses totaled approximately \$22,700. The overall income for November was approximately \$7,700.

The DNRC loan payable account had sufficient funds to pay the January 1, 2022 loan payments. The bank and credit card statements were reviewed, as well as the check detail, and all looked good.

Martin moved to accept the November 2021 Financial Reports as presented. Lorentz seconded the motion, which was then passed.

12/30/2021

Regular Monthly Meeting

Seeley Lake – Missoula County Water District

DELINQUENCY REPORT:

December 2021

Chappell reviewed the delinquency report for the Board and discussion followed.

Lorentz moved to accept the December 2021 Delinquency Report. Martin seconded the motion, which was then passed.

OPERATIONS REPORT:

December 2021

Chappell informed the Board that the meters had continued to be installed up until the week prior to Christmas. Work continued with Kamstrup to resolve the issue with the two 6" meters. The skid steer was checked to make sure it was ready to plow for the winter. The year-end paperwork was finalized. Account#169 was connected to the main. The District flooded the Lions Club pond with 200,000 gallons of water. That same day the USFS reported a broken line, beyond their meter. As in the past, the pipe had sheered. The District coordinated with the contractor and had it fixed within a couple of hours. Chappell had purchased and reimbursed the District for one of the old cell phones.

The Water loss was at 24% and would be bouncing around until all of the meters had been replaced. The year-end report had been included for the Board to review. It had been a very busy year.

Lorentz moved to accept the December 2021 Operations Report. Martin seconded the motion, which was then passed.

OLD BUSINESS:

Meter Project Update

Chappell noted that the meter installations had been put on hold until after the holidays. The issues with the large meters were being worked through with Kamstrup.

2022 Budget

Chappell had made some minor changes on expenses, and had brought down the Water Sales income to \$305,000. Chappell reviewed the remaining amendments to the budget and the capital projects.

Lorentz moved to accept the 2022 budget. Martin seconded the motion, which then passed.

EXECUTIVE SESSION:

Personnel

The Executive Session commenced 5:50pm and was recessed at 6:17pm.

12/30/2021

Regular Monthly Meeting

Seeley Lake – Missoula County Water District

NEW BUSINESS:

DNRC Account Transfer

Chappell noted that the January 1, 2022 bond payments totaling \$108,671.25 had been paid and the excess funds of \$71,2323.30 needed to be transferred to the Capital Projects account.

Lorentz moved to approve the transfer of \$71,323.30 from the DNRC Loan Payable account to the Capital Projects account. Martin seconded the motion, which was then passed.

CORRESPONDENCE:

None.

Martin moved to recess the meeting at 6:19pm. Lorentz seconded the motion, which was then passed.

SEELEY LAKE WATER DISTRICT
MONTHLY BOARD MEETING
December 30, 2021
Reconvened on January 3, 2022

Attendance:

Charlie Hahn	President	PRESENT
Todd Johnson	Vice President	PRESENT
Kris Martin	Director	PRESENT
Chris Lorentz	Director	PRESENT
Freda Rathbun	Director	PRESENT*
Vincent Chappell	General Manager	PRESENT
Felicity Derry	Office Manager	PRESENT
Tammy Lewis	Operator	PRESENT

***Via Telephone**

EXECUTIVE SESSION:

The Executive Session was reconvened at 5:33pm at the Water District Plant, Seeley Lake, MT and concluded at 5:54pm.

The wages for the District personnel were reviewed and discussion followed.

NEXT SCHEDULED MEETING:

The next Board meeting was scheduled for January 27, 2021.

ADJOURNED:

Johnson moved to adjourn at 6:21pm. Martin seconded the motion, which was then passed.

Attest

Charlie Hahn, Director

-And-

| SEAL |

Vince Chappell, General Manager