

SEELEY LAKE – MISSOULA COUNTY WATER DISTRICT
MONTHLY BOARD MEETING
December 29, 2022

Attendance:

Charlie Hahn	President	PRESENT
Todd Johnson	Vice President	PRESENT
Kris Martin	Director	ABSENT
Chris Lorentz	Director	PRESENT
Freda Rathbun	Director	ABSENT
Vincent Chappell	General Manager	PRESENT
Felicity Derry	Office Manager	PRESENT
Tammy Lewis	Operator	PRESENT

OPENING:

Lorentz moved to open the meeting at 5:32 pm. The meeting was held at the Seeley Lake – Missoula County Water District Plant, 281 Rice Ridge Road, Seeley Lake, MT 59868.

PUBLIC COMMENTS:

None.

MINUTES:

November 29, 2022

Johnson moved to approve the November 29, 2022 minutes of the Regular Board Meeting as presented. Lorentz seconded the motion, which was then passed.

FINANCIAL REPORTS:

November 2022

Johnson noted that he had met with Chappell to review the financial reports. The Water Sales income was on track to exceed budget by about \$10,000. The expenses for the month had been kept relatively low. November Operations showed a slight loss, but with Debt Services included there was a profit of approximately \$5,200. There were sufficient funds in the DNRC Loan Payable account to make the next bond payment. Accounts Payable still showed a credit due to the prepay for the propane.

Johnson had reviewed the accounts and they were all in order.

Johnson moved to accept the November 2022 Financial Reports as presented. Lorentz seconded the motion, which was then passed.

12/29/2022

Regular Monthly Meeting

Seeley Lake – Missoula County Water District

DELINQUENCY REPORT:

December 2022

Chappell reviewed the Delinquency Report for the Board.

Lorentz moved to accept the December 2022 Delinquency Report. Johnson seconded the motion, which was then passed.

OPERATIONS REPORT:

December 2022

Chappell informed the Board that he had been working on year-end paperwork and had put together several 2023 budgets for the Board to review. The well & lake testing for the Sewer District was completed. The Seeley Lake Sewer District (SLSD) Manager had taken over the testing, so that should be the last time that Chappell would do testing for SLSD.

A new poly pump was installed in the chemical room. This replaced the original pump, which had been used when installed during construction of the plant in 1999. The chlorine stations had some issues and were rebuilt. Snow plowing the road continued. Snow removal around the fire hydrants would begin next week.

The water loss had dropped to 550,000 gallons and was looking good.

Chappell reviewed the year-end report for the Board, noting that a couple of new service lines had been installed. The meter pit replacement project and the new water meter installation project had been completed.

Johnson moved to accept the December 2022 Operations Report. Lorentz seconded the motion, which was then passed.

OLD BUSINESS:

USFS Service Line - Update

Chappell noted that Quinn had not got back to him.

2023 Budget

Chappell reviewed the different 2023 budgets that he had compiled with various rate increases. Derry had put together a spreadsheet showing the Operating income vs expenses for 2022 for the Board to review. The Board discussed the various options, how they would affect the bottom line, what the percentage increase would cost the customer, as well as when the last rate was. The Board agreed that Chappell should draft a notice to the customers explaining the rate increase, for the Board to review, that would then be published in the Pathfinder.

12/29/2022

Regular Monthly Meeting

Seeley Lake – Missoula County Water District

Johnson moved to accept the 2023 budget with the 5% rate increase. Lorentz seconded the motion, which was then passed.

NEW BUSINESS:

None.

CORRESPONDENCE:

None.

NEXT SCHEDULED MEETING:

The next Board meeting was scheduled for January 26, 2023.

ADJOURNMENT:

Lorentz moved to adjourn the meeting at 5:52pm. Johnson seconded the motion, which was then passed.

Attest

Charlie Hahn, Director

-And-

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Vince Chappell, General Manager