

**SEELEY LAKE WATER DISTRICT**  
**MONTHLY BOARD MEETING**  
**November 30, 2021**

**Attendance:**

Charlie Hahn	President	<b>PRESENT</b>
Todd Johnson	Vice President	<b>PRESENT*</b>
Kris Martin	Director	<b>PRESENT</b>
Chris Lorentz	Director	<b>PRESENT</b>
Freda Rathbun	Director	<b>ABSENT</b>
Vincent Chappell	General Manager	<b>PRESENT</b>
Felicity Derry	Office Manager	<b>PRESENT</b>
Tammy Lewis	Operator	<b>PRESENT</b>

**\*Arrived at 5:36pm**

**OPENING:**

Lorentz and Martin moved to open the meeting at 5:34pm. The meeting was held at the Water District Plant, 281 Rice Ridge Road, Seeley Lake, MT.

**PUBLIC COMMENTS:**

**MINUTES:**

October 28, 2021

Martin moved to approve the October 28, 2021 minutes of the Regular Board Meeting as presented. Lorentz seconded the motion, which was then passed.

**FINANCIAL REPORTS:**

October 2021

Chappell noted that Johnson had reviewed the financials this morning. The Water Sales income for the month was approximately \$21,500 and it looked like the budget for this item should be met by year end. The adjustments were reviewed. Total Operating income for October was approximately \$23,000. The purchase of polymer elevated the Chemical expense, but all of the other expenses were pretty quiet. Operating expenses totaled approximately \$26,000 for the month. There were a couple of taps and digs under Constructions Services. The overall income for October was \$5,826.

The Unreserved Funds in the Capital Projects account had dropped because the invoices for the new meters were paid. There were sufficient funds in the DNRC loan payable account to pay the year end bond payments and then transfer approximately \$70,000 into the Capital Projects account.

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Accounts Payable had dropped after the meter invoices were paid. Also, the propane for the winter had been prepaid.

The bank and credit card statements were reviewed, as well as the check detail, and all looked good.

Johnson moved to accept the October 2021 Financial Reports as presented. Lorentz seconded the motion, which was then passed.

## **DELINQUENCY REPORT:**

### November 2021

Chappell reviewed the delinquency report for the Board and discussion followed.

Martin moved to accept the November 2021 Delinquency Report. Lorentz seconded the motion, which was then passed.

## **OPERATIONS REPORT:**

### November 2021

Chappell informed the Board that the meter installations continued, but would be slowing down with the deteriorating weather. The mill and USFS meters had been installed; however, the reader heads had issues, which were being worked on by the manufacturer. Time was spent on the budget and year end paperwork. Account#224 paid their delinquent bill in cash and the account reverted back to DNRC. Another water line was being installed and there is an additional new home that would be connected shortly.

The water loss this month was a million gallons. Hopefully changing out the meters will help to lower that, but leak detection would resume again in the spring.

Lorentz moved to accept the November 2021 Operations Report. Johnson seconded the motion, which was then passed.

## **OLD BUSINESS:**

### Meter Project Update

Chappell noted that the new meters had been paid for. The District would apply for the second round of ARPA funding in January 2022; however it was unlikely that the District would receive any funds as the project did not score favorably due to the ranking criteria.

## **NEW BUSINESS:**

### 2022 Budget

Chappell had drafted a couple of budgets, with and without a rate increase, for the Board to review. With the boom in construction and the continuing increase in costs, it had been a challenge to predict

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a budget for 2022. Chappell then went over the changes in the budgets for the Board, as well as the previous rate increase. Discussion followed on the utilities and the chemical expenses. Chappell requested that the Board call him if they had any questions. The meter change out for the mill and the resulting bill, prior to being corrected, was reviewed.

January 1, 2022 Bond Payments

Chappell noted the bond payments totaling \$108,671.25 were due on January 1, 2022. Discussion followed on the funds that would be transferred to the Capital Projects account.

Johnson moved to approve the bond payments totaling \$108,671.25. Lorentz seconded the motion, which was then passed.

**CORRESPONDENCE:**

None.

**NEXT SCHEDULED MEETING:**

The next Board meeting was scheduled for December 30, 2021.

**ADJOURNMENT:**

Lorentz moved to adjourn the meeting at 6:33pm. Martin seconded the motion, which was then passed.

Attest

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Charlie Hahn, Director

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| SEAL |

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Vince Chappell, General Manager