

SEELEY LAKE WATER DISTRICT
MONTHLY BOARD MEETING
April 29, 2021

Attendance:

Charlie Hahn	President	PRESENT
Todd Johnson	Vice President	PRESENT
Kris Martin	Director	ABSENT
Chris Lorentz	Director	ABSENT
Freda Rathbun	Director	PRESENT
Vincent Chappell	General Manager	PRESENT
Felicity Derry	Office Manager	PRESENT
Tammy Lewis	Operator	PRESENT

OPENING:

The meeting was brought to order at 5:33pm. The meeting was held via a conference call, due to COVID-19.

PUBLIC COMMENTS:

None.

MINUTES:

March 25, 2021

This item was tabled and will be added to the May agenda.

FINANCIAL REPORTS:

March 2021

Johnson had reviewed the financials with Chappell previously. Chappell noted that Water Sales income had dropped slightly compared to previous months. The adjustments totaled approximately \$1,000. Operating income for March totaled \$17,096. Under expenses there was a charge from the accountant to close out 2020 and the Utilities expense was higher because of propane, otherwise all of the other expenses were within budget. March Operating expenses totaled \$23,917. Including debt services there was an income of approximately \$1,800 for March. Chappell noted that four taps had been budgeted for 2021, currently 10 had been scheduled. This will mean that the tap income will exceed budget, as will the construction income.

Chappell continued that the Loan Payable account balance was \$101,000, which was almost enough to make the July first payment. Accounts Payable was down to \$527. The bank and credit card statements were reviewed and looked good.

Johnson moved to accept the March 2021 Financial Reports as presented. Rathbun seconded the motion, which was then passed.

04/29/2021

Regular Monthly Meeting

Seeley Lake – Missoula County Water District

DELINQUENCY REPORT:

April 2021

Chappell reviewed the delinquency report for the Board.

Rathbun moved to accept the April 2021 Operations Report. Johnson seconded the motion, which was then passed.

OPERATIONS REPORT:

April 2021

Chappell informed the Board that work with Kamstrup had begun and the initial account was set up. Once the water meters had been built and delivered the installation would begin. Two service lines had been installed to date and more were scheduled. The meter pit replacement project would begin once the contractor could be scheduled. Routine plant maintenance was performed. The recalled airbag on the 2008 Chevy truck had been replaced. While there, other issues were found and fixed totaling almost \$3,000.

In March the water loss increased by 400,000 gallons. More leak detection would be done this year to try to identify issues. Lewis added that some of the increase might be attributed to a short reading period in March and a long period in April, which between the two evened out the numbers a bit.

Johnson moved to accept the April 2021 Operations Report. Rathbun seconded the motion, which was then passed.

OLD BUSINESS:

Base Fee & Shut Off Fee

Chappell noted that this item had been discussed by the Board last fall. Chappell reviewed the current base fee/shut off policy, noting the approximate \$12,000 loss in annual revenue. The policy would need to be changed. Chappell reviewed the procedure to do this, which would include a public hearing. The Board discussed the procedure and agreed to move forward with the policy change.

Meter Project Update

Chappell noted that they were waiting for the water meters to be delivered, so they could be installed.

NEW BUSINESS:

Resolution# 03-M21-01

Chappell noted that the Board had already approved to bring the lot on Wild Turkey Court back into the District. This resolution would complete the procedure, along with the annexation petition. Chappell reviewed the procedure for the Board.

Rathbun moved to approve Resolution#03-M21-01. Johnson seconded the motion, which was then passed.

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A Quorum being present, the vote was:

	YEAS	NAYS	ABSENT
Charlie Hahn	X		
Todd Johnson	X		
Kris Martin			X
Chris Lorentz			X
Freda Rathbun	X		

Chappell noted that one of the other properties (south of the Wilderness Gateway) that had opted out of the District at the same time had been sold and the new owner was considering requesting annexation back into the District. Discussion followed on the remaining property (south of Wagon Wheel Way) that had also been allowed to opt out of the District.

CORRESPONDENCE:

None

NEXT SCHEDULED MEETING:

The next Board meeting is scheduled for May 27, 2021.

ADJOURNMENT:

Rathbun moved to adjourn the meeting at 5:56pm.

Attest

Charlie Hahn, President

-And-

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Vince Chappell, General Manager